

The District School Board of Indian River County met on August 12, 2014, at 6:00 p.m. The meeting was held in the Teacher Education Center located at the J.A. Thompson Administrative Center, 1990 25th Street, Vero Beach, Florida 32960. District School Board Members attending were: Chairman Carol Johnson, Vice Chairman Matthew McCain, and Board Members: Claudia Jiménez, Karen Disney-Brombach, and Dale Simchick. Dr. Frances J. Adams, Superintendent of Schools; and Suzanne D'Agresta, School Board Attorney, were also present.

Business Meeting Minutes

- I. Meeting was called to order by Chairman Johnson.
- II. Words of Inspiration were provided by Ms. Jiménez.
- III. Pledge of Allegiance to the Flag by Mr. Morrison.
- IV. **ADOPTION OF ORDERS OF THE DAY**
Chairman Johnson called for a motion to adopt the Orders of the Day, adding Action F and deleting Action A. Dr. Adams stated for the record that Action F was necessary to start the school year off in the right direction. Mr. McCain moved approval of the Orders of the Day. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.
- V. **PRESENTATIONS**
No presentations
- VI. **CITIZEN INPUT**
Luke Flynt, President of the Indian River County Education Association, requested to speak on the MOU.
- VII. **CONSENT AGENDA**
Chairman Johnson asked Dr. Adams to speak to the job description that was added to Consent B. Dr. Adams said that the District worked with the Communication Workers of America to do a comparison with other School Districts to determine the equitable compensation for the Building Automation Specialist position, with the added licensing certification required. Ms. Jiménez moved approval of the Consent Agenda. Mrs. Disney-Brombach seconded the motion and it carried unanimously, with a 5-0 vote.

A. Approval of Minutes – Dr. Adams

1. School Grade Data Information Workshop held 7/22/2014
2. Goals Discussion Session held 7/22/2014
3. Discussion Session held 7/22/2014
4. Business Meeting held 7/22/2014
5. Special Meeting to hold Public Hearing and Adopt Tentative Budget and Millage Rates held 7/31/2014

Superintendent recommended approval.

B. Approval of Personnel Recommendations – Mr. Fritz

Attached was a list of personnel recommendations that included personnel additions, terminations, and/or changes. Superintendent recommended approval.

C. Approval of Correction to 2014-2015 Instructional 196-Day Calendar – Mr. Fritz

The calendar proposed to and approved by the School Board on June 24, 2014, was correct. However, the notes section at the base of the page, entitled “Non Workdays”, listed the incorrect starting date for spring break. The calendar correctly showed the start date for spring break as March 30 and notes incorrectly listed March 20. The recommended action was to approve the calendar as proposed, with the date correctly denoted as “March 30 thru April 1”. Superintendent recommended approval.

D. Approval of Donation – Mr. Morrison

Wabasso School received a donation in the amount of \$2,000 from the fraternal Order of Eagles/Aerie & Auxiliary #4374. The funds would be used to support the educational experiences of the Wabasso School student body. Superintendent recommended approval.

E. Approval of Florida Power and Light Underground Distribution Facilities Installation Agreement Citrus Elementary School New Cafeteria Project – Mr. Morrison

Approval was recommended for the attached Underground Distribution Facilities installation Agreement between the School Board of Indian River County and Florida Power and Light (FPL). The Agreement was for underground distribution facilities consisting of a 277/480 volt, three phase underground electrical service, with facilities to be located on the Citrus School property in easements as required by FPL. The electrical service was necessary for the Citrus Elementary New Cafeteria Project. Superintendent recommended approval.

F. Approval of Underground Easement to Florida Power and Light Citrus Elementary School New Cafeteria Project – Mr. Morrison

Approval was recommended for the attached assignment of an Underground Easement for Service granted to Florida Power & Light located on the Citrus Elementary School property as per attached Sketch and Description of Easement. This non-exclusive easement was necessary for the construction, operation, and maintenance of underground electric utility facilities (including cables, conduits, appurtenant equipment, and appurtenant above-ground equipment) to be installed from time to time; with the right to reconstruct, improve, add to, enlarge, change the voltage; as well as, the size of and remove such facilities or any of them within an easement as described in Exhibit “A” (“Easement Area”). Superintendent recommended approval.

G. Approval to Award RFP 2015-02 to Various Vendors for Grounds Maintenance for Three (3) Elementary Schools - Mr. Morrison

An RFP was promulgated for grounds maintenance at Citrus, Dodgertown, and Fellsmere Elementary. The awarded vendor shall provide all labor, materials, and equipment necessary to maintain each campus that included mowing, weeding, edging, and trimming. The total net financial impact to the District for all three schools was \$29,500 for the 2014-2015 fiscal year. Award was not made on the basis of price alone but to the proposer whose submission contained the most advantageous combination of fees, qualifications, equipment, personnel, and experience. The Purchasing Department recommended the primary award to A-1 Lawn Maintenance for Fellsmere Elementary School and to Decorative Concrete Landscape Designs, Inc., for Citrus and Dodgertown Elementary Schools as the best responsive and responsible bidders meeting specifications, terms, and conditions. Secondary award was recommended to A-1 Lawn Maintenance for Citrus and Dodgertown and to Decorative Concrete Landscape Designs, Inc., for Fellsmere. Superintendent recommended approval.

H. Approval of New Petty Cash Assignments for FY 2014-2015 – Mr. Morrison

Attached was the list of newly assigned individuals who would be authorized to obtain petty cash for the General Fund and Food Service Fund for FY2014/2015. Superintendent recommended approval.

I. Approval of Student Exchange Agreement with Okeechobee County 2014-15 – Mr. Rynberg

Approval was requested to let students exchange between Okeechobee and Indian River County for the 2014-15 school year. Superintendent recommended approval.

J. Approval of Early Learning Coalition Contract Renewal with Extended Day Program 2014-2015 – Mr. Rynberg

This was an Extended Day Program request for the renewal contract with the Early Learning Coalition to provide services for the before and after school care. This contract was effective from July 1, 2014, through June 30, 2015. Superintendent recommended approval.

VIII. ACTION AGENDA

**A. Approval of 2013-2014 Equity Report – Mr. Fritz
Deleted**

B. Approval of Memorandum of Understanding between School District of Indian River County (SDIRC) and Indian River County Education Association (IRCEA) for New Employee Salary Placement Schedule – Mr. Fritz

During spring of 2014, the parties tentatively agreed to a salary placement schedule and mutually ratified the Collective Bargaining Agreement, including the salary schedule. IRCEA leadership and SDIRC staff worked cooperatively to address concerns over equitable placement of new employees on the salary schedule as compared with placement of continuing instructional employees. The proposed Memorandum of Understanding was a good faith attempt to alleviate the concerns. Under the MOU, new employees would be placed on the schedule based on years of instructional experience. However, the memorandum adjusts placement to the cell one year less than their total experience, creating “equal status” with existing personnel. New instructional employees, then, would be granted

performance increments in the same manner as existing employees upon direct receipt to SDIRC of their evaluations from their previous district. Those hired prior to tentative agreement to this MOU shall not be impacted. Due to the need for prompt implementation, this MOU was being brought to the School Board prior to IRCEA ratification. The MOU would not become effective until ratification by both parties. Superintendent recommended approval.

Chairman Johnson called for a motion. Mrs. Simchick moved approval of the Memorandum of Understanding between School District of Indian River County (SDIRC) and Indian River County Education Association (IRCEA) for New Employee Salary Placement Schedule effective upon ratification by the IRCEA. Mr. McCain seconded the motion and it carried unanimously, with a 5-0 vote.

C. Approval to Rename Highlands Elementary School to Indian River Academy – Dr. Adams

Mrs. Fannin, Principal of Highlands Elementary School, requested a school name change. As prescribed by School Board Policy 7250 - COMMEMORATION OF SCHOOL FACILITIES, a name selection committee was formed. The committee voted unanimously in favor of the proposed name, "Indian River Academy." Superintendent recommended approval.

Mrs. Fannin talked about the transformation of the school and the community support, as well as the teacher, staff, parent, and student support of the name change to "Indian River Academy". Chairman Johnson called for a motion. Mrs. Disney-Brombach moved approval to rename Highlands Elementary School to Indian River Academy. Mr. McCain seconded the motion and it carried unanimously, with a 5-0 vote.

D. Approval to Piggyback The Cooperative Purchasing Network (TCPN) Contract #R4976 and to Issue Purchase Orders to Contrax Furnishings for Playgrounds at Wabasso School and Pelican Island Elementary - Mr. Morrison

Pursuant to School Board Policy 6320, the Superintendent's authority was limited to purchase commodities and/or contractual services where the total amount did not exceed \$50,000 and did not exceed the applicable appropriation in the District Budget. This request was to grant the authority for the Superintendent to issue all purchase orders under this bid, including those that may be in excess of \$50,000, for the installation of new playground equipment at two schools due to aging and/or safety concerns. The estimated financial impact to the District was \$414,725. The schools and costs were as follows:

Wabasso School	\$139,689.47
Pelican Island Elementary	\$275,035.29

Pricing was as per the TCPN Contract #R4976. This bid would expire on June 15, 2015. Please see the bid documentation and copies of the quotes that were attached. Superintendent recommended approval.

Chairman Johnson called for a motion. Mr. McCain moved approval to piggyback the Cooperative Purchasing Network (TCPN) Contract #R4976 and to issue purchase orders to Contrax Furnishings for Playgrounds at Wabasso School and Pelican Island Elementary School. Ms. Jimenez seconded the motion and it carried unanimously, with a 5-0 vote.

E. Approval to Accept Superintendent's Retirement Request – Chairman Johnson

On July 22, 2014, Dr. Frances J. Adams notified the District School Board of her desire to retire effective June 30, 2015. As in all retirement requests, her retirement was pending attestation from FRS (Florida Retirement Service). Chairman recommended approval.

Chairman Johnson called for a motion. Mr. McCain moved approval to formally accept the Superintendent's retirement request. Ms. Jimenez seconded the motion and it carried unanimously, with a 5-0 vote.

F. Approval of Memorandum of Understanding between the School District of Indian River County (SDIRC) and Indian River County Education Association (IRCEA) – Mr. Fritz

IRCEA leadership and School District Staff worked collaboratively to clarify application of retroactive pay for the 2012-13 contract year. The parties tentatively agreed to apply retroactive pay only to teachers who were employed on the date of agreement ratification and bargaining unit members who retired from the School District during June of 2013. This memorandum was subject to mutual ratification. The memorandum was recommended for School Board approval now, but would not go into effect until IRCEA ratified as well. The District team appreciated the cooperation of IRCEA in reaching this tentative agreement. Superintendent recommended approval.

Ms. Jimenez moved approval of the Memorandum of Understanding between School District of Indian River County (SDIRC) and Indian River County Education Association (IRCEA) to clarify the application of retroactive pay for the 2012-13 contract year, effective upon ratification by the IRCEA. Mr. McCain seconded the motion and it carried unanimously, with a 5-0 vote.

IX. SUPERINTENDENT'S REPORT

Dr. Adams stated that today was the first official day back for teachers. She said that all of the schools hit the road running. She reported on her visit to Glendale Elementary to congratulate them for their "A" grade.

X. DISCUSSION

No discussion items

XI. SCHOOL BOARD MEMBER MATTERS – Chairman Johnson

Mrs. Simchick was excited to be a part of the opening of the school year. Her advice to parents was that the GPA starts in 9th grade. She wished everyone a happy school year.

Ms. Jimenez thanked all of the teachers for their hard work getting ready for the school year. She talked about the work Dr. Adams has done and would continue to do for the School District. Ms. Jimenez talked about a book she read and an article on literacy. She said that she was looking forward to the school year.

XII. INFORMATION AGENDA

No information items

XIII. SUPERINTENDENT'S CLOSING

Dr. Adams presented two videos on the summer learning that was going on in the District that were titled, Title I Summer Enrichment Program and "Stop" Summer Slide Tour 2014.

XIV. ADJOURNMENT – Chairman Johnson

With no further business, the meeting adjourned at approximately 6:39 p.m.